

Web : tehattagovtcollege.ac.in

Ph. : 03471-250100

# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### **Criterion 5- Student Support and Progression**

### 5.1 Student Support

<u>Proof w.r.t Organisation wide awareness and undertakings on policies</u>
with zero tolerance



Dr. Sibsankar Pal Officer-in-charge Govt Gen. Degree College, Tehatta Nadia-741160



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### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

#### Organization wide awareness and undertakings on policies with zero tolerance

Government General Degree College, Tehatta steadfastly upholds a culture of safety and respect through a comprehensive awareness mechanism as listed below.

- 1. Government General Degree College, Tehatta maintains **'ZERO TOLERANCE'** in **Sexual harassment, Religion discrimination and any sort of Caste related issues**. It follows ICC 2013 Act to prevent **sexual harassment of women at work place.**
- 2. This College displays 'Ragging Free Campus' on its website and forms an 'Anti-Ragging Cell' to prevent Ragging within the premise of Government General Degree College, Tehatta following Supreme Court Order (2009).
- 3. Display boards of **Ragging Free Campus** are put up at different places of the Campus.
- 4. This College organized Awareness Programme on Code of Conduct of Rules of the College.
- 5. Government General Degree College, Tehatta arranges Seminars and Lectures on Anti-Ragging, Gender Sensitization, Gender Equality, Zero Discrimination, Ethics and Value Education.
- 6. **Mentoring classes** are organized for the students.
- 7. This college arranges **Human Values and Ethics related programmes** for students.



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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

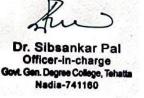
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Sample picture indicating Undertakings on policies with zero tolerance







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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

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Awareness for Ragging Free Campus





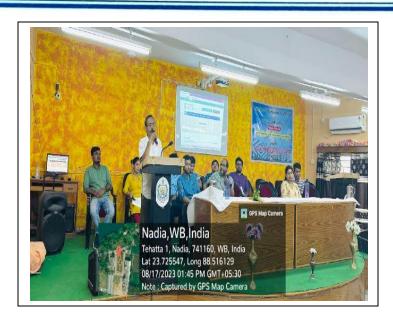


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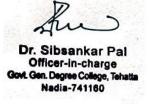






Awareness Programs for Anti-Ragging and ICC







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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### **Criterion 5- Student Support and Progression**

5.1 Student Support

Mechanisms for submission of online/offline students' grievances



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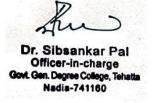
# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

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**Student Grievances Drop Box** 





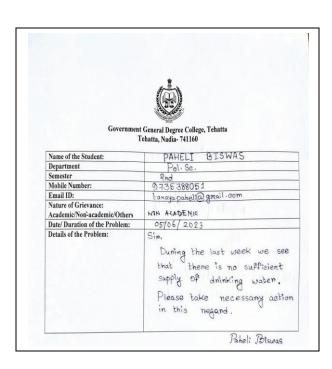


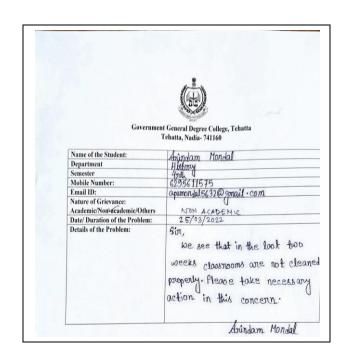
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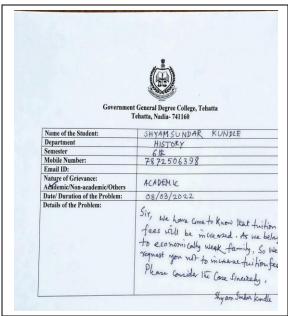
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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160







Sample Copy of Student Grievances







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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### **Criterion 5- Student Support and Progression**

5.1 Student Support

<u>Proof for Implementation of guidelines of statutory/ regulatory bodies</u>



Dr. Sibsankar Pal Officer-in-charge Govt. Gen. Degree College, Tehatta Nadia-741160



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### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### Implementation of guidelines of statutory/regulatory bodies

### A. Implementation of guidelines of Anti Ragging Committee

#### **Contents (List of Figures):**

- 1. Recommendations of Supreme Court for the prevention of Ragging.
- 2. Anti Ragging Committee and contact details of help desk
- 3. Awareness activity throughout the campus for the prevention of Ragging
- 4. Sample flyers of indicating Ragging Free Campus
- 5. Display of Anti Ragging Committee in College website
- 6. Notice for online submission of anti-ragging affidavit at the time of admission
- 7. Display of Anti Ragging Affidavit of a Student and his Guardian.







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### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

Anti-Ragging Committee
Government General Degree College, Tehatta
Nadia, West Bengal

The Honourable Supreme Court of India dated 08. 05. 2009 read with the recommendations of the Raghavan Committee dated 07. 05. 2007, Regulations (Anti-Ragging Regulations: 2009, First Amendment: 2012, Second Amendment: 2013 and Third Amendment: 2016) issued by the UGC, the West Bengal Prohibition of Ragging in Educational Institutions (2000) and the West Bengal Prohibition of Ragging in Educational endorsed Institutions Rules (2001)have prohibition, prevention, and elimination the scourge of ragging including any conduct by any students(s) whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student(s) which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student(s) or asking any student(s) to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student(s), with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student(s), in all higher education institutions and thereby, to provide for healthy development, physically and psychologically of all students.

Recommendation of Supreme Court for the prevention of Ragging



Dr. Sibsankar Pal Officer-in-charge Govt. Gen. Degree College, Tehatta Nadia-741160



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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

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Anti-Ragging Committee
Government General Degree College, Tehatta
Nadia, West Bengal

Strict action will be taken against the students found to be involved in ragging in any form in this academic institution

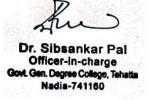
<u>Victims/witness of incidents of ragging must lodge complaint in any of the following phone</u> numbers or website or e-mail Id(tehattagovtcollege@gmail.com)

SI.	Name	Designation	Phone No.
No.			
1.	Dr. Sibsankar Pal	Officer-In-Charge, GGDC, Tehatta	8926666554
2.	Pallabi Chatterjee	Assistant Professor and Convenor	8918652329
3.	Dr. Ramij Raja Mondal	Assistant Professor and Convenor	9875383350
4.	Dr. Nitish Ghosh	Assistant Professor and Internal Member	9732003077
5.	Dr. Liza Dutta	Assistant Professor and Internal Member	9679790465
6.	Dr. Sanjoy Satpati	Assistant Professor and Internal Member	7001436977

Authority	Phone No.	Website	Email Id
	1800-180-5522 (24x7 Toll free National Anti-Ragging Help Line Number).		
UGC	09871170303 and 09818400116 (Aman Satya Kachroo Trust: Only in case of Emergency).	www.ugc.ac.in www.antiragging.in www.amanmovement.org	helpline@antiragging.in
Govt. of West Bengal	1800-10228014		

Anti Ragging Committee and contact details of help desk







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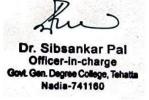
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Awareness activity throughout the campus for the prevention of ragging







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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

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Sample flyers of indicating Ragging Free Campus





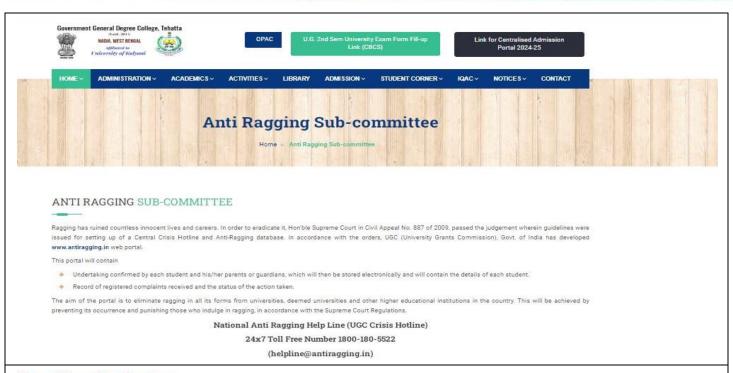


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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

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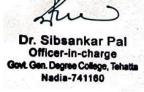
#### **Present Committee Structure**

Composition	Name & Designation	Contact	
Chairman	Dr. Sibsankar Pal Officer-in-Charge	Email: dr.sibsankar.pal1965@gmail.com Mobile: 8926666554	
. 45	Pallabi Chatterjee Assistant Professor (History)	Email: ivychatterjee675@gmail.com Mobile: 8918652329	
Joint Conveners	Ramij Raja Mondal Assistant Professor (Chemistry)	Email: ramiizraja@gmail.com Mobile: 9875383350	
	Nitish Ghosh Assistant Professor (Bengali)	Email: nitishbengali@gmail.com Mobile: 9732003077	
Members	Liza Dutta Assistant Professor (Philosophy)	Email: lizadutta9@gmail.com Mobile: 9679790465	
	Sanjoy Satpati Assistant Professor (Chemistry)	Email: sanjoysatpati91@gmail.com Mobile: 7001436977	

Students may also approach any of the Conveners or any members of the cell or any of their other teachers as is comfortable to them. Students have been directed that making a complaint is serious and therefore they are to use this power in a responsibly. At the same time, the college assures students that once a complaint is made, it will be treated with

Display of Anti Ragging Committee in College website







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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160



Government of West Bengal Office of the Principal

#### Government General Degree College, Tehatta

Tehatta, Nadia, Pin-741160

E-mail: <u>tehattagovtcollege@gmail.com</u> Ph-03471 250100 Web: teha

Web: tehattagovtcollege.ac.in

NOTICE

No: 105/TGC/2023-2024 Date: 02/08/2023

#### Online submission of Anti-Ragging Affidavit by all the students seeking admission in UG courses for academic session 2023-24

This is to inform that all the students seeking admission in UG courses for academic session 2023-24 are required to submit 'Anti-Ragging Affidavit' on-line

To fill up the on-line "Anti Ragging Affidavit", students are required to follow the steps given below:

Step – I: to log on: www.antiragging.in or www.amanmovement.org

Step - II: Students have to fill in the information in Affidavit format as per the guidelines of the format and submit.

Step – III: On successful submission of the details, students will receive the affidavit on his/her mail.

The students have to get the print out of the received Affidavit and to get it signed by their parents and submit it to college office for record.



Officer-in-charge
Govt.Gen.Degree College, Tehatu

Officer in Charge Govt General Degree College, Tehatta

Notice for online submission of anti-ragging affidavit at the time of admission







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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

Reference Number 4856350
ANTIRAGGING AFFIDAVIT BY THE STUDENT
1. I. AKA MANDAL sio - d/o Mr./Mrs./Ms SUDHIR MANDAL, having been admitted to Tehatta Government College, have received a copy of the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
<ol><li>1 have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.</li></ol>
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully awar of the penal and administrative action that is liable to be taken against me in case I am found quilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. Thereby solemnly aver and undertake that:- I win not include in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
I will not participate in or abet or propagate through any act of commission or omission that way be constituted as ragging under clause 3 of the Regulations.
3. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I bereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
DECLARED ON Alsa Mandal
Signature of Deponent
AKA MANDAL
VERIFICATION
Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.
Verified atOn
Signature of Deponent

	UNDERTARING BY THE	
	UNDERTAKING BY PARENT/GUARDIAN	
	I. Mr./Mrs./Ms. SUDHIR MANDAL father/ mother/ guardian of AKA MANDAL having been admitted to Tehatta Government College, have received a copy of the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.	
2.	I have, in particular, perused clause $3$ of the Regulations and am aware as to what constitutes ragging.	
	I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.	
4. I hereby solemnly aver and undertake that: My vard will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.		
6.	I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.	
	DECLARED ON	
	12 48 2 · 21 2 m	
	Signature of Deponent Address	
	SUDHIR MANDAL WEST BENGAL	
	VERIFICATION	
	Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.	
	Verified atOn	
	Signature of Deponent	

Display of Anti Ragging Affidavit of a Student and his Guardian







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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

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### Implementation of guidelines of statutory/regulatory bodies

### B. Implementation of guidelines of Internal Complaints Committee

#### **Contents (List of Figures):**

- 1. UGC guidelines for implementation of ICC works
- 2. Students Grievance Form
- 4. Display of ICC in College Website
- 5. Some glimpses of ICC meeting and minutes







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### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

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THE GAZETTE OF INDIA: EXTRAORDINARY

PART III-S

- (जी) यदि वह एक मानित विश्वविद्यालय संस्थान है तो केन्द्र सरकार को उस मानित विश्वविद्यालय के आहर अनुशंसा करना;
- (एच) यदि वह किसी राज्य अधिनियम के अन्तर्गत स्थापित अथवा नियमित विश्वविद्यालय है तो उसके इस स्त आहरित करने के लिए उपयुक्त राज्य सरकार को सिफारिश करना;
- (आई) जैसे कि विश्वविद्यालय अनुदान आयोग अधिनियम 1956 के अन्तर्गत प्रावधान किया जाना हो तदनुसार अधिकारों के अनुसार यथोचित रूप से ऐसी समयाविध के लिए दण्ड प्रदान कर सकता है जिस समय त संस्थान इन विनियमों में निर्धारित प्रावधानों का अनुपालन नहीं करता है;
- (जं) इन विनियमों के अन्तर्गत आयोग द्वारा उस समय तक कार्रवाई नहीं की जाएगी जब तक कि संस्था अपना पक्ष प्रस्तुत करने के लिए प्रदत्त सुअवसर के आधार पर उनकी सुनवाई कर ली गई हो;

[विज्ञापन—III/4/अस जसपाल एस. संध्, सचिव, य

#### MINISTRY OF HUMAN RESOURCE DEVELOPMENT

(University Grants Commission)

New Delhi, the 2nd May, 2016

University Grants Commission (Prevention, prohibition and redressal of sexual harassment of we employees and students in higher educational institutions) Regulations, 2015

No. F. 91-1/2013(TFGS).—In exercise of the powers conferred by clause (g) of sub-section (1) of section the University Grants Commission Act, 1956 (3 of 1956), read with sub-section (1) of Section 20 cand Act, the University Grants Commission hereby makes the following regulations, namely:

- Short title, application and commencement.—(1) These regulations may be called the Univ
  Grants Commission (Prevention, prohibition and redressal of sexual harassment of women empli and students in higher educational institutions) Regulations, 2015.
  - (2) They shall apply to all higher educational institutions in India.
  - (3) They shall come into force on the date of their publication in the Official Gazette.
- 2. Definitions.—In these regulations, unless the context otherwise requires.
- (a) "aggrieved woman" means in relation to work place, a woman of any age whether employed or not, alleges to have been subjected to any act of sexual harassment by the respondent;
- (b) 'Act' means the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal 2013 (14 of 2013):
- (c) "campus" means the location or the land on which a Higher Educational Institution and its reinstitutional facilities like libraries, laboratories, lecture halls, residences, halls, toilets, student ce hostels, dining halls, stadiums, parking areas, parks-like settings and other amenities like health ce canteens, Bank counters, etc., are situated and also includes extended campus and covers within its: places visited as a student of the HEI including transportation provided for the purpose of commuti and from the institution, the locations outside the institution on field trips, internships, study excursions, short-term placements, places used for camps, cultural festivals, sports meets and such activities where a person is participating in the capacity of an employee or a student of the HEI;

[भाग III-खण्ड 4]

भारत का राजपत्र : असाधारण

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- (d) Commission" means the University Grants Commission established under section 4 of the University Grants Commission Act, 1956 (3 of 1956);
- (e) "covered individuals" are persons who have engaged in protected activity such as filing a sexual harassment charge, or who are closely associated with an individual who has engaged in protected activity and such person can be an employee or a fellow student or guardian of the offended person;
- (f) "employee" means a person as defined in the Act and also includes, for the purposes of these Regulations trainee, apprentice (or called by any other name), interns, volunteers, teacher assistants, research assistants, whether employed or not, including those involved in field studies, projects, short-visits and camps:
- (g) "Executive Authority" means the chief executive authority of the HEI, by whatever name called, in which the general administration of the HEI is vested. For public funded institutions the Executive Authority means the Disciplinary Authority as indicated in Central Civil Services (Classification, Control and Appeal) Rules, 1965 or its equivalent rules;
- (h) "Higher Educational Institution" (HEI) means a university within the meaning of clause (j) of section 2, a college within the meaning of clause(b) of sub-section (1) of section 12A and an institution deemed to be a University under section 3 of the University Grants Commission Act, 1956 (3 of 1956);
- (i) "Internal Complaints Committee" (ICC) means Internal Complaints Committee to be constituted by an HEI under sub regulation (1) of regulation 4 of these regulations. Any existing body already functioning with the same objective (like the Gender Sensitization Committee Against Sexual Harassment (GSCASH)) should be reconstituted as the ICC;

Provided that in the latter case the HEI shall ensure that the constitution of such a Body is as required for ICC under these regulations. Provided further that such a Body shall be bound by the provisions of these regulations;

- (j) "protected activity" includes reasonable opposition to a practice believed to violate sexual harassment laws on behalf of oneself or others such as participation in sexual harassment proceedings, cooperating with an internal investigation or alleged sexual harassment practices or acting as a witness in an investigation by an outside agency or in litigation;
- (k) "sexual harassment" means-
  - (i) "An unwanted conduct with sexual undertones if it occurs or which is persistent and which demeans, humiliates or creates a hostile and intimidating environment or is calculated to induce submission by actual or threatened adverse consequences and includes any one or more or all of the following unwelcome acts or behaviour (whether directly or by implication), namely;-
    - (a) any unwelcome physical, verbal or non verbal conduct of sexual nature;
    - (b) demand or request for sexual favours;
    - (c) making sexually coloured remarks(d) physical contact and advances; or
    - (e) showing pornography"
    - (ii) any one (or more than one or all) of the following circumstances, if it occurs or is present in relation or connected with any behaviour that has explicit or implicit sexual undertones-
    - (a) implied or explicit promise of preferential treatment as quid pro quo for sexual favours;
    - (b) implied or explicit threat of detrimental treatment in the conduct of work;
    - (c) implied or explicit threat about the present or future status of the person concerned;
    - (d) creating an intimidating of fensive or hostile learning environment;
    - humiliating treatment likely to affect the health, safety dignity or physical integrity of the person concerned:

**UGC** guidelines for implementation of ICC works







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### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

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THE GAZETTE OF INDIA: EXTRAORDINARY

[PART III-SEC. 4

(1) "student" means a person duly admitted and pursuing a programme of study either through regular mode or distance mode, including short-term training programmes in a HEI; Provided that a student who is in the process of taking admission in HEIs campus, although not yet admitted, shall be treated, for the purposes of these regulations, as a student of that HEI, where any incident of sexual harassment takes place against such student; Provided that a student who is a participant in any of the activities in a HEI other than the HEI where such student is enrolled shall be treated, for the purposes of these regulations, as a student of that HEI where any incident of sexual harassment takes place against such student;

- (m) "third Party Harassment" refers to a situation where sexual harassment occurs as a result of an act or omission by any third party or outsider, who is not an employee or a student of the HEI, but a visitor to the HEI in some other capacity or for some other purpose orreason;
- (n) "victimisation" means any unfavourable treatment meted out to a person with an intention to obtain sexual favour;
- (o) "workplace" means the campus of a HEI including-
  - (a) Any department, organisation, undertaking, establishment, enterprise, institution, office, branch or unit which is established, owned, controlled or wholly or substantially financed by funds provided directly or indirectly by the appropriate HEIs;
  - (b) Any sports institute, stadium, sports complex or competition or games venue, whether residential or not used for training, sports or other activities relating thereof in HEIs;
  - (c) Any place visited by the employee or student arising out of or during the course of employment or study including transportation provided by the Executive Authority for undertaking such journey for study in HEIs.\*
- 3. Responsibilities of the Higher Educational Institution- (1) Every HEI shall,-
- (a) Wherever required, appropriately subsume the spirit of the above definitions in its policy and regulations on prevention and prohibition of sexual harassment against the employees and the students, and modify its ordinances and rules in consonance with the requirements of the Regulations;
- (b) publicly notify the provisions against sexual harassment and ensuretheir wide dissemination;
- (c) organise training programmes or as the case may be, workshops for the officers, functionaries, faculty and students, as indicated in the SAKSHAM Report (Measures for Ensuring the Safety of Women and Programmes for Gender Sensitization on Campuses) of the Commission, to sensitize them and ensure knowledge and awareness of the rights, entitlements and responsibilities enshrined in the Act and under these regulations;
- (d) act decisively against all gender based violence perpetrated against employees and students of all sexes recognising that primarily women employees and students and some male students and students of the third gender are vulnerable to many forms of sexual harassment and humiliation and exploitation;
- (e) publicly commit itself to a zero tolerance policy towards sexual harassment;
- reinforce its commitment to creating its campus free from discrimination, harassment, retaliation or sexual assault at all levels;
- (g) create awareness about what constitutes sexual harassment including hostile environment harassment and quid pro quo harassment;
- (h) include in its prospectus and display prominently at conspicuous places or Notice Boards the penalty and consequences of sexual harassment and make all sections of the institutional community aware of the information on the mechanism put in place for redressal of complaints pertaining to sexual

THE GAZETTE OF INDIA: EXTRAORDINARY

[PART III-SEC. 4]

of that regulation, if the complainant happens to be a student. However, the mere inability to substantiate a complain or provide adequate proof will not attract attention against the complainant. Malicious intent on the part of the complainant shall not be established without an inquiry, in accordance with the procedure prescribed, conducted before any action is recommended.

- 12. Consequences of non-compliance.—(1) The Commission shall, in respect of any institution that will fully contravenes or repeatedly fails to comply with the obligations and duties laid out for the prevention, prohibition and redressal of sexual harassment of employees and students, take one or more of the following actions after providing due notice: -
- (a) withdrawal of declaration of fitness to receive grants under section 12B of the University Grants Commission Act, 1956.
- (b) removing the name of the university or college from the list maintained by the Commission under clause (f) of section 2 of said Act, 1956;
- (c) withholding any grant allocated to the institution;
- (d) declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission;
- (e) informing the general public, including potential candidates for employment or admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not provide for a zero tolerance policy against sexual harassment:
- (f) recommending the affiliating university for withdrawal of affiliation, in case of a college;
- (g) recommending the Central Government for withdrawal of declaration as an institution deemed to be university, in case of an institution deemed to be university;
- (h) recommending the appropriate State Government for withdrawal of status as university in case of a university established or incorporated under a State Act.
- (i) taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the University Grants Commission Act, 1956 for such duration of time till the institution complies with the provisions of these regulations.
- (2) No action shall be taken by the Commission under these regulations unless the Institution has been given an opportunity to explain its position and an opportunity of being heard has been provided to it.

[Advt.-III/4/Exty./53]

JASPAL S. SANDHU, Secy. UGC

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Dr. Sibsankar Pal Officer-in-charge Govt Gen. Degree College, Tehatta Nadia-741160

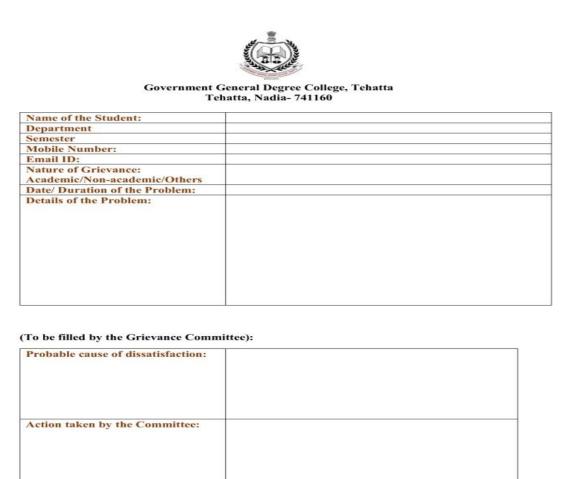


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Ph. : 03471-250100

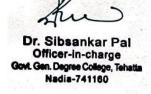
# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160



**Students Grievance Form** 





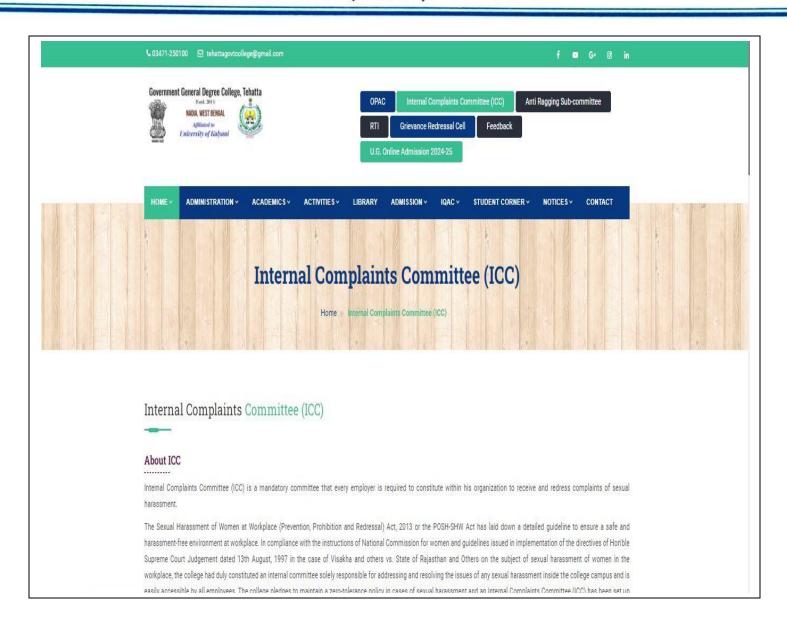


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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160



### <u>Display of Internal Complaints Committee (ICC)</u> <u>in College website</u>

Link:https://tehattagovtcollege.ac.in/Icc.aspx







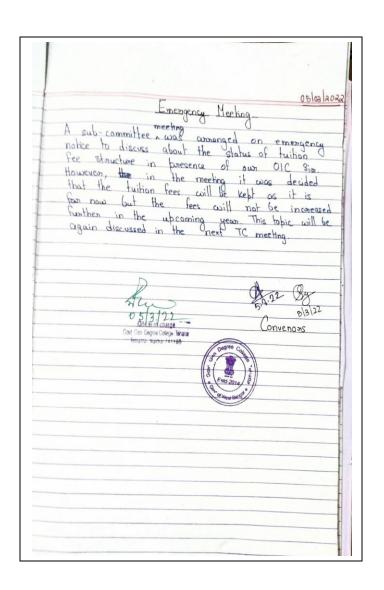
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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

	Date: 05/18/2022
Meeting Historia	200 100 H2 H055
Meeting Minutes:	
Do Ajay Mandal welcome the purpose of the	ed everyone and explained
the postpose of the	emergency meeting.
A B 1st Semester star	dent has submitted -
prayer to decrease	the tution fees The last
prayer to decrease date of submission of	tees is approaching.
OIC Sin explained the college only a position the direct college I	at being a coul
collège only a postion	a of fees is under
are bound	nead. So own hands
Susmita Chowdhury, then vieguested ou	another convenor
then requested ou	a. Olc Sian to not
increase the tution	tees los the year.
finally OIC Sin again the tution fees an	esertince to not increase
the tution fees an	d this agenda to
be raised in the	next IC Meeting.
. The meeting conclude.	l hene.
.0	
Members : - (Name)	Signature
Shu	,
Susmita Chowdhwy	84 5/03/22
The House	P. ST 18122
1) Priya Tudu	DEM TERM
5) tig Pin Mars	2 c.3. 22
	Estd - 2014
	33



Some glimpses of ICC meeting and minutes







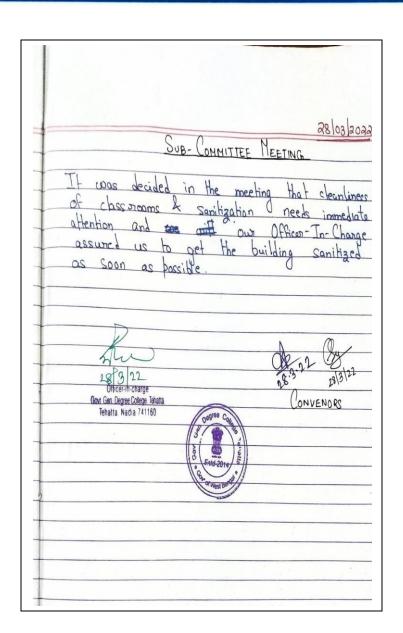
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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

28 03 2022
Meeting Minutes:-
· Convenor Susmita Chowdhyny introduced and welcomed everyone present in the meeting
expressed their concern negarding sanitization of the college campus
· OIC Sin told us that he has almosdy contacted the competent authorities regarding this matter.
· Ajoy Mandal pointed out that most of the classrooms & labs are a very disty because of the lockdown.  · OIC Sia assured us that this will be
. The meeting concluded with the thank you speech given by OIC Sim.
Members Present: - (Name) Signatures
Syspita Chowdhury  Syspital  Red 313122  Grandel  Red 313122  Grandel  Syspital  Red 28/2/n  Syspital  Red 28/2/n
Esta Para Maria Para Para Para Para Para Para Para



Some more glimpses of ICC meeting and minutes



Dr. Sibsankar Pal Officer-in-charge Govt. Gen. Degree College, Tehatta Nadia-741160

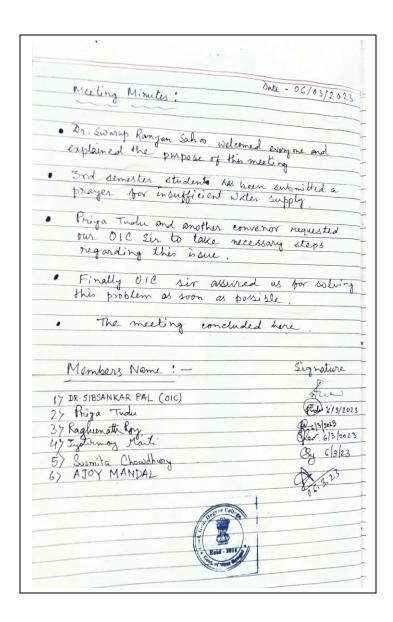


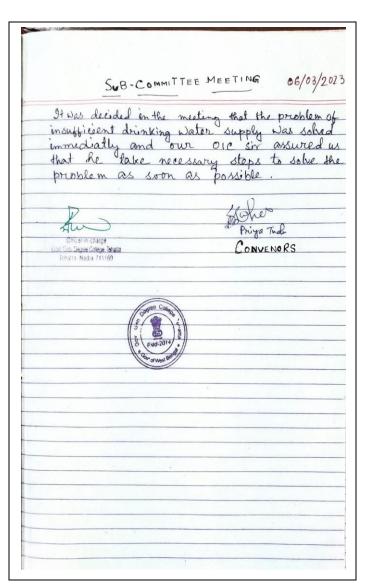
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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160





Some more glimpses of ICC meeting and minutes







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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

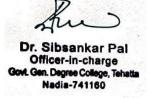
### Implementation of guidelines of statutory/regulatory bodies

C. Implementation of guidelines of Students Grievances Redressal Cell

#### **Contents (List of Figures):**

- 1. Code of conduct for students
- 2. Present Grievance Redressal Cell, A Sub-Committee of Teachers Council
- 3. Student Grievances Drop Box
- 4. Sample Copy of Student Grievances







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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

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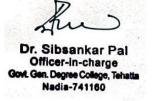
#### Government General Degree College, Tehatta Tehatta, Nadia, Pin. 741160

#### CODE OF CONDUCT FOR STUDENTS

- 1. Students must reach their classrooms five minutes before the scheduled start of the class.
- 2. Students are required to wear Identity -Card inside the campus from entry to exit.
- 3. Use of cell phones is not allowed in classes/labs.
- 4. Students can avail the facility of Library, Internet and common room during free hours only.
- 5. students are advised not to use made easy guides, solved papers or poor standard books etc.
- Students should keep themselves informed by the latest updates on the notice boards/Emails.
- 7. The students are expected to observe the traffic rules [Motor Vehicles Act]; specially 3 riders on a bike, without Helmet, etc.
- 8. Edibles/soft drinks are not allowed during the teaching hours in classrooms.
- Students are expected to maintain high standard of decorum and avoid filthy language and conflicts.
- 10. Ex-students/outsiders are advised to seek prior permission from the Principal before entering in the campus.
- 11. Avoid misuse of dusters, chalks and white board markers
- 12. Care must be taken while using institute's property e.g. furniture, fixtures, computers, lab equipment, etc.
- 13. Avoid writing indecent remarks neither on the black/white boards nor on walls.
- 14. Students are expected to observe a decent dress code in college hours. Students should always wear shoes for protection

**Code of Conduct for Students** 







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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160



### OFFICE OF THE PRINCIPAL GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA Office Order

#### 04/07/2024

The following Academic Sub-committees of Teachers' council and Administrative Committees of Government General Degree College, Tehatta were formed for the academic year 2024-2025 at a meeting of the TC held on 03/07/2024 with the Secretary, acting as exofficio member of all the sub-committees.

As per the resolutions taken in the TC, the following sub-committees are constituted.

#### 1. DIFFERENT ACADEMIC SUB-COMMITTEES

SL NO	Name of the different Academic Sub- committees	Convenor/ Jt Convenor	Member(s)	
1	Routine and Academic Calendar Sub-committee	Liza Dutta Md Abul Kashim Molla	Priya Tudu, Shubhadip Debnath, Gouranga Mondal	
2	Examination Sub-committee	Nitish Ghosh, Md Najir Hossain	Sanjoy Satpati, Ramij Raja Mondal, Gopal Mandal, Haridas Biswas , Md Abul Kashim Molla	
3	Grievance Redressal Sub-committee	Swarup Ranjan Sahoo Ramij Raja Mondal,	Priya Tudu, Gouranga Mondal	
4	Anti-ragging Sub-committee	Pallabi Chatterjee, Liza Dutta	Ramij Raja Mondal, Raghunath Roy,	
5	Library Sub-committee	Gouranga Mondal	All HOD, Jyotirmoy Maiti	
6	UGC Sub-committee	Sk. Basiruddin, Susmita Chowdhury	All HOD, Sanjoy Satpati	
7	College Development Sub- committee	Sanjoy Satpati, Saidul Haque	All HOD,	
8	Purchase Sub-committee	Gouranga Mondal, Gopal Mandal	All HOD, Ramij Raja Mondal	
9	Seminar Sub-committee	Supratim Mukherjee, Raghunath Roy	Shubhadip Debnath Susmita Chowdhury, Sumit Kumar Das	
10	Games Sub-committee	Sumit Kumar Das, Jyotirmoy Maiti	Saidul Haque, Pallabi Chatterjee, Gouranga Mondal, Liza Dutta, Priya Tudu, Raghunath Roy, Shubhadip Debnath	

<u>Present Grievance Redressal Cell,</u>
A subcommittee of Teachers' Council



Dr. Sibsankar Pal

Or. Sibsankar Pal Officer-in-charge Govt. Gen. Degree College, Tehatta Nadia-741160

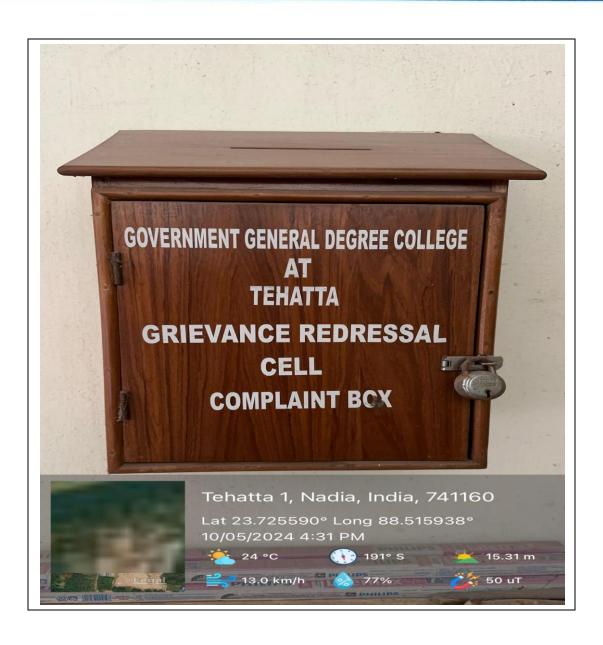


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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160



**Student Grievances Drop Box** 





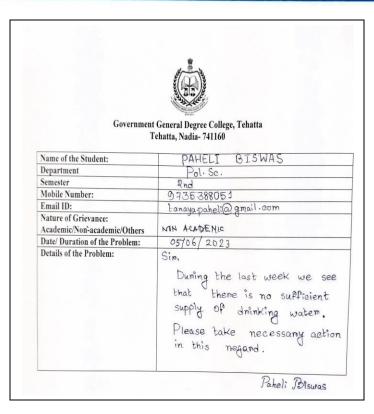


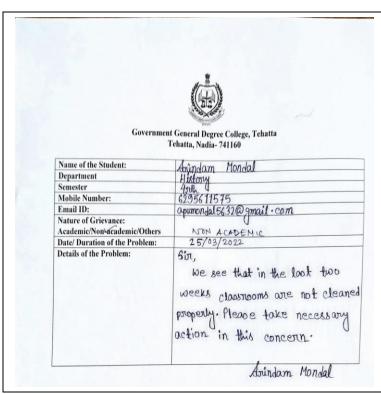
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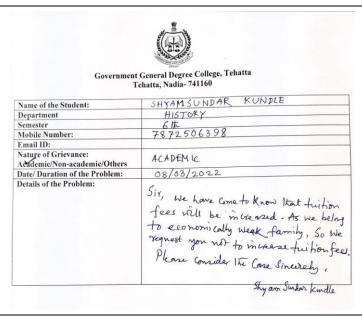
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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

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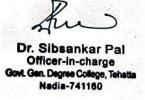






Sample Copy of Student Grievances







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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### **Criterion 5- Student Support and Progression**

5.1 Student Support

5.1.4 Details of statutory/regulatory Committees



Dr. Sibsankar Pal Officer-in-charge Govt Gen. Degree College, Tehatta Nadia-741160



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### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

#### Different Sub-Committees for the Academic Year 2022-2023



### OFFICE OF THE PRINCIPAL GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA Office Order

#### 14/12/2022

The following Academic Sub-committees of Teachers' council and Administrative Committees of Government General Degree College, Tehatta were formed for the academic year 2022-2023 at a meeting of the **TC held on 05/12/2022** with the Secretary, acting as exofficio member of all the sub-committees.

As per the resolutions taken in the TC, the following sub-committees are constituted.

#### 1. DIFFERENT ACADEMIC SUB-COMMITTEES

SL NO	Name of the different Academic Sub-committees	Convenor/ Jt Convenor	Member(s)
1	Routine and Academic Calendar Sub-committee	Shubhadip Debnath	Sumit Kumar Das Ramij Raja Mondal
2	Examination Sub-committee	Pritin Dutta Ajoy Mandal	Sumit Kumar Das Susmita Chowdhury
3	Grievance Redressal Sub- committee	Swarup Ranjan Sahoo Priya Tudu	Avijit Saha Susmita Chowdhury Ajoy Mandal
4	Anti-ragging Sub-committee	Pallabi Chatterjee Ramij Raja Mondal	Sanjoy Satpati Gopal Mandal
5	Library Sub-committee	Gouranga Mondal	Shubhadip Debnath, Saidul Haque, Gopal Mandal, Avijit Saha, Md Najir Hossain, Sumit Kumar Das, Ramij Raja Mondal, MD Abul Kashim Molla
6	UGC Sub-committee	Avijit Saha	All HOD
7	College Development Sub- committee	Avijit Saha Shubhadip Debnath	All HOD
8	Purchase Sub-committee	Saidul Haque Susmita Chowdhury	Pritin Dutta, Supratim Mukherjee, Jyotirmoy Maiti Ramij Raja Mondal, Haridas Biswas, Sumit Kumar Das, Sanjoy Satpati, Gouranga Mondal, All HOD
9	Seminar Sub-committee	Pallabi Chatterjee Ajoy Mandal	Md Najir Hossain Nitish Ghosh Susmita Chowdhury
10	Games Sub-committee	Shubhadip Debnath Sanjoy Satpati	-Avljit Saha, Gopal Mandal, Pallabi Chatterjee, Ajoy Mandal



Dr. Sibsankar Pal Officer-in-charge Govt. Gen. Degree College, Tehatta Nadia-741160



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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### **Different Sub-Committees for the Academic Year 2022-2023**

#### 2. ADMINISTRATIVE SUB-COMMITTEES

SL Name of the different Details NO Administrative Sub- Committees		Details	
1	I.C.C.	Chairman	
		Chairperson: Liza Dutta	
2	I.Q.A.C.	Internal Member: Pallabi Chatterjee	
		Co-Ordinator: Jyotirmoy Maiti	
		Internal Members: Swarup Ranjan Sahoo	
		Supratim Mukherjee, Sk. Basiruddin, Avijit Saha , Saidul Haque, Nitish Ghosh, Saswata Kusari	
3	Canteen	Convenor: Ramij Raja Mondal	
4	AISHE	Members: Gopal Mandal, MD Abul Kashim Molla	
	7.110112	Nodal Officer: Supratim Mukherjee	
5	R.U.S.A.	Co-Ordinator: Supratim Mukherjee	
		Nodal Officers for-	
	125-14	i) Academic Activities: Saswata Kusari	
		ii) Civil Works including Environment Management:	
		Md Najir Hossain	
		iii) Procurement: Liza Dutta	
		iv) Financial Aspects: Swarup Ranjan Sahoo	
		v) Equity Assurance Plan Implementation: Jyotirmoy	
		Maiti	
		vi) Research and Innovation: Saidul Haque	
	The state of the s	vii) MIS: Raghunath Roy	
6	Asset Verification	Convenor: Sumit Kumar Das, Susmita Chowdhury	
		Members: Haridas Biswas	
7	Students Health Home	Convenor: Haridas Biswas	
		Members: Sumit Kumar Das, Nitish Ghosh	
8	Girls' Hostel	Warden: Liza Dutta	
9	GEM	Primary User: Supratim Mukherjee	
		Secondary Users: Sibsankar Pal (DDO)	
		Jyotirmoy Maiti (Buyer), Pritin Dutta (Consignee)	
10	Health Sceme	Convenor: Haridas Biswas, Sanjoy Satpati	
		Member: Avijiti Saha, Shubhadip Debnath	
11	Student Credit Card Sceme	Nodal Officer: Supratim Mukherjee	
		Health Desk Officer: Raghunath Roy	
		HOI: Sibsankar Pal	
		Members: Sumit Kumar Das, Haridas Biswas	
12	NSS	Convenor: Md Najir Hossain	
		Members: Sanjoy Satpati, Ramij Raja Mondal	

Countersigned
(DR. SIBSANKAR PAL)

Officer-in-Charge Government General Degree College, Tehatta Office-In-Charge

Govt. Gen. Degree College, Terraita Tehatta, Nadia- 741160 Raghunath Roy (RAGHUNATH ROY) Secretary

Teachers' Council Government General Degree College, Tehatta



Dr. Sibsankar Pal Officer-in-charge Govt. Gen. Degree College, Tehatta Nadia-741160



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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

#### Different Sub-Committees for the Academic Year 2022-2023



### OFFICE OF THE PRINCIPAL GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA Office Order

#### 27/07/2022

The following Academic Sub-committees of Teachers' council and Administrative Committees of Government General Degree College, Tehatta were formed for the academic year 2022-2023 at a meeting of the **TC held on 02/07/2022** with the Secretary, acting as ex-officio member of all the sub-committees.

As per the resolutions taken in the TC, the following sub-committees are constituted.

#### 1. DIFFERENT ACADEMIC SUB-COMMITTEES

SL NO	Name of the different Academic Sub-committees	Convenor/ Jt Convenor	Member(s)
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3	Grievance Redressal Sub- committee	Swarup Ranjan Sahoo Priya Tudu	Avijit Saha, Susmita Chowdhury Ajoy Mandal
4	Anti-ragging Sub-committee	Ramij Raja Mondal Pallabi Chatterjee	Sanjoy Satpati Gopal Mandal
5	Library Sub-committee	Gouranga Mondal	Shubhadip Debnath, Saidul Haque, Gopal Mandal, Avijit Saha, Md Najir Hossain, Sumit Kumar Das, Ramij Raja Mondal, MD Abul Kashim Molla
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7	College Development Sub- committee	Avijit Saha Shubhadip Debnath	All HOD
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Dr. Sibsankar Pal Officer-in-charge Govt. Gen. Degree Colege, Tehatta Nadia-741160



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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### Different Sub-Committees for the Academic Year 2022-2023

2.	<b>ADMINISTRATIVE</b>	SUB-COMMITTEES
----	-----------------------	----------------

SL NO	Name of the different Administrative Sub- committees	Details
1	I.C.C.	Chairperson: Liza Dutta
		Internal Member: Pallabi Chatterjee
2	I.Q.A.C.	Co-Ordinator: Jyotirmoy Maiti
		Internal Members: Swarup Ranjan Sahoo
		Supratim Mukherjee Avijit Saha , Saidul Haque, Sk.
		Basiruddin, Nitish Ghosh, Saswata Kusari
3	Canteen	Convenor: Ramij Raja Mondal
		Members: Gopal Mandal, MD Abul Kashim Molla
4	AISHE	Nodal Officer: Supratim Mukherjee
5	R.U.S.A.	Co-Ordinator: Supratim Mukherjee
		Nodal Officers for-
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		ii) Civil Works including Environment Management:
		Md Najir Hossain
		iii) Procurement: Liza Dutta
		iv) Financial Aspects: Swarup Ranjan Sahoo
		v) Equity Assurance Plan Implementation: Jyotirmov Maiti
		vi) Research and Innovation: Saidul Haque
		vii) MIS: Raghunath Roy
6	Asset Verification	Convenor: Sumit Kumar Das, Susmita Chowdhury
		Members: Haridas Biswas
7	Students Health Home	Convenor: Haridas Biswas
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9	GEM	Primary User: Supratim Mukherjee,
		Secondary Users: Sibsankar Pal (DDO),
		Jyotirmoy Maiti (Buyer), Pritin Dutta (Consignee)
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		Member: Avijiti Saha, Shubhadip Debnath
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		HOI: Dr. Sibsankar Pal
		Members: Sumit Kumar Das, Haridas Biswas
12	NSS	Convenor: Md Najir Hossain
		Members: Sanjoy Satpati, Ramij Raja Mondal

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Countersigned 27722 (DR. SIBSANKAR PAL) 722 Officer-in-Charge

Government @Mice-i/P@mays\_College, Tehatta Gove. Gen. Degree College, Tehatta Tehatta, Nadis- 741160 Raghunath Roy (RAGHUNATH ROY) Secretary

Teachers' Council
Government General Degree College, Tehatta



Dr. Sibsankar Pal Officer-in-charge Govt Gen. Degree College, Tehatta Nadia-741160



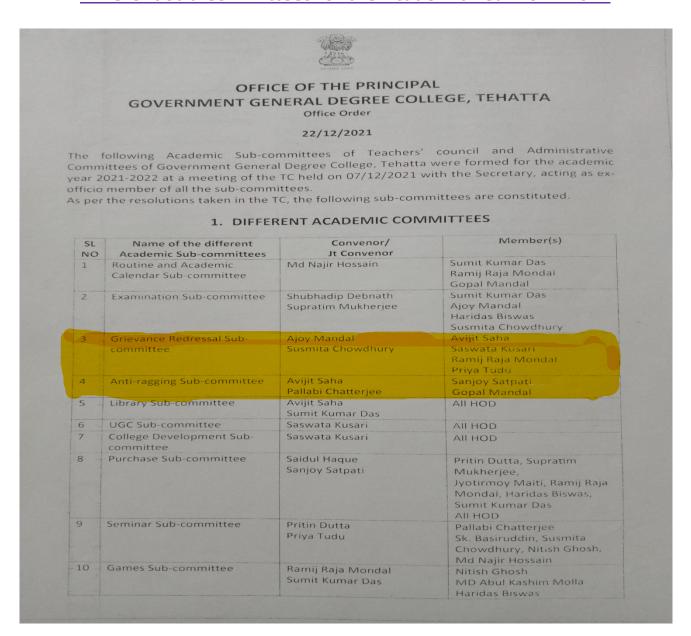
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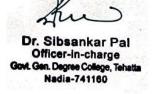
### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### Different Sub-Committees for the Academic Year 2021-2022









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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### **Different Sub-Committees for the Academic Year 2021-2022**

SL NO	Name of the different Administrative Sub- committees	Details		
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		Internal Member: Pallabi Chatterjee		
2	I.Q.A.C.	Co-Ordinator: Swarup Ranjan Sahoo Internal Members: Jyotirmoy Maiti, Saidul Haque, Sk Basiruddin, Supratim Mukherjee, Saswata Kusari		
3	Canteen	Convenor: Avijit Saha Members: Shubhadip Debnath, Priya Tudu		
4	AISHE	Nodal Officer: Supratim Mukherjee		
5	Asset Verification	Co-Ordinator: Supratim Mukherjee Nodal Officers for- i) Academic Activities: Saswata Kusari ii) Civil Works including Environment Management Md Najir Hossain iii) Procurement: Liza Dutta iv) Financial Aspects: Swarup Ranjan Sahoo v) Equity Assurance Plan Implementation: Jyotirmo Maiti vi) Research and Innovation: Saidul Haque vii) MIS: Raghunath Roy Convenor: Nitish Ghosh, Jyotirmoy Maiti		
7	Students Health Home	Members: Sanjoy Satpati		
8	Girls' Hostel	Convenor: Md Najir Hossain Warden: Liza Dutta		
9	GEM	Primary User: Supratim Mukherjee, Secondary Users: Sibsankar Pal (DDO), Jyotirmoy Maiti (Buyer), Pritin Dutta (Consignee)		
10	Health Sceme	Convenor: Saswata Kusari Members: Shubhadip Debnath, Avijit Saha		
11	Student Credit Card Sceme	Nodal Officer: Supratim Mukherjee Health Desk Officer: Raghunath Roy HOI: Sibsankar Pal Members: Sumit Kumar Das, Haridas Biswas		
12	NSS	Convenor: Raghunath Roy Members: Sk Basiruddin, Haridas Biswas		

Countersigned

Officer-in-Charge
Government General Degree College, Tehatta
Officer-in-charge
Govt.Gen.Degree College, Tehatta
Nadia-741160

Raghunath Roy
Secretary
Teachers' Council
Government General Degree College, Tehatta





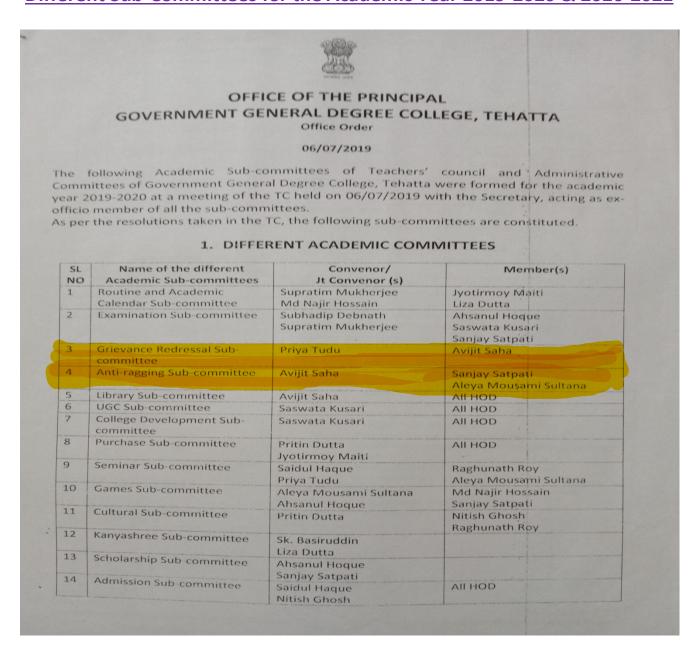
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### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### Different Sub-Committees for the Academic Year 2019-2020 & 2020-2021







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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

Different Sub-Committees for the Academic Year 2019-2020 & 2020-2021

NO 15	Name of the different Academic Sub-committees	Convenor/ Jt Convenor (s)	Member(s)	
15	Carrier Counselling Sub- committee	Liza Dutta		
16	Parent-Teacher Sub-	Sk. Basiruddin		
	committee	Md Najir Hossain Aleya Mousami Sultana		
17	Website Development Sub- committee	Sanjay Satpati Subhadip Debnath	All HOD	
18	Income Tax Sub-committee	Jyotirmoy Maiti	Supratim Mukherjee	
19	Service Book Sub-committee	Raghunath Roy Swarup Ranjan Sahoo	Sk Basiruddin Jyotirmoy Maiti Saidul Haque	
20	Publication Sub-committee	Nitish Ghosh	Priya Tudu Md Najir Hossain	
21	NAAC Preparation Sub- Committee	Raghunath Roy Liza Dutta	All HOD	
	2. ADMII	NISTRATIVE SUB-COMM	ITTEES	
SL	Name of the different		tails	
NO	Academic Sub-committees			
1	I.C.C.	Chairperson: Liza Dutta Internal Member: Saswatal Kusa	ari	
2	I.Q.A.C.	Co-Ordinator: Swarup Ranjan Sa Internal Members: Jyotirmoy M Sk Basiruddin, Supratim Mukhei	ahoo aiti, Raghunath Roy,	
3	Canteen	Convenor: Md Najir Hossain Members: Subhadip Debnath, Priya Tudu		
4	AISHE	Nodal Officer: Supratim Mukherjee		
5	R.U.S.A.	Co-Ordinator: Supratim Mukherjee Nodal Officers for- i) Academic Activities: Saswata Kusari ii) Civil Works including Environment Management: Md Najir Hossain iii) Procurement: Liza Dutta iv) Financial Aspects: Swarup Ranjan Sahoo v) Equity Assurance Plan Implementation: Jyotirmoy Maiti vi) Research and Innovation: Saidul Haque vii) MIS: Raghunath Roy		
6	Asset Verification	Convenor: Nitish Ghosh Members: Ahsanul Hoque, Sanj	ay Satpati	
7	Students Health Home	Convenor: Md Najir Hossain		
0	Girls' Hostel	Warden: Liza Dutta		





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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### **Different Sub-Committees for the Academic Year 2018-2019**



### OFFICE OF THE PRINCIPAL GOVERNMENT GENERAL DEGREE COLLEGE AT TEHATTA

### **Office Order** 02/07/2018

The following sub-committees of the Teachers' Council of Government General Degree College at Tehatta, were formed for the academic year 2018-2019 at a meeting of the TC, held on 02/07/2018 with the Secretary, acting as ex-officio member of all the sub-committees.

As per the resolutions taken in the Teachers' Council, the following sub-committees are constituted.

#### ACADEMIC COMMITTEES

SI. No.	Name of the different Sub-Committees	Convenor/ Joint Convenor	Member		
1.	Routine and Academic Sub-Committee	Jyotirmoy Maiti	Raghunath Roy	Liza Dutta	
2.	Examination Sub-Committee	Md. Najir Hossain Sk. Basiruddin	Saidul Haque	Raghunath Roy	
3.	Grievance Redressal Sub-Committee	Liza Dutta Pritin Dutta			
4.	Anti-Ragging Sub-Committee	Liza Dutta	Avijit Saha	Md. Najir Hossain	
5.	Library Sub-Committee	Pritin Dutta	All HOD		
6.	UGC Sub-Committee	Saswata Kusari	Saidul Haque	Nitish Ghosh	
7.	Purchase Sub-Committee	Jyotirmoy Maiti Sanjoy Satpati	All HOD		
8.	Seminar Sub-Committee	Saidul Haque	Pritin Dutta	Saswata Kusari	
9.	Games and Sports Sub-Committee	Supratim Mukherjee	Jyotirmoy Maiti	Avijit Saha	
10.	Cultural Sub-Committee	Pritin Dutta	Nitish Ghosh	Avijit Saha	
1.	Scholarship Sub-Committee	Sk. Basiruddin	Md. Najir Hossa	ain Sanjoy Satpati	
2.	Admission Sub-Committee	Saidul Haque Nitish Ghosh	Avijit Saha	Supratim Mukherjee	
3.	Career Counseling Sub-Committee	Sanjoy Satpati	All HOD Avijit Saha	Raghunath Roy	
4.	Parent- Teacher Relation's Sub-Committee	Nitish Ghosh	All HOD	H040718	
				Officer-in-charge Govt.Gen.Degree College at Te Nadia-741160	





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# GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### **Different Sub-Committees for the Academic Year 2018-2019**

15.	Website Development Sub-Committee	Supratim Mukherjee	All HOD	
16.	College Development Sub-Committee	Swarup Ranjan Sahoo Md. Najir Hossain	All HOD	
17.	Income Tax Sub-Committee	Jyotirmoy Maiti	Sk. Basiruddin	
18.	Service Book Sub-Committee	Swarup Ranjan Sahoo Raghunath Roy		
19.	NAAC Preparation Sub-Committee	Avijit Saha Saswata Kusari	All HOD	
20.	Publication Sub-Committee	Avijit Saha Saswata Kusari	Saidul Haque Liza Dutta	Nitish Ghosh Sanjoy Satpati
21.	Internal Complaints Cell (ICC) Sub-Committee	Liza Dutta Avijit Saha	Saswata Kusari	Raghunath Roy
22.	Election Sub-Committee	Sibsankar Pal	Avijit Saha	Raghunath Roy
23.	Canteen Sub-Committee	Swarup Ranjan Sahoo	Avijit Saha Sanjoy Satpati	Supratim Mukherjee
24.	Students' Health Home	Md. Najir Hossain (In-Charge)		
25.	Internal Quality Assessment Cell (IQAC)	Swarup Ranjan Sahoo (Coordinator)	Sibsankar Pal Raghunath Roy Jyotirmoy Maiti	Saswata Kusari Supratim Mukherjee Sk. Basiruddin

Secretary Teachers' Council

Officer-in-Charge Govt. General Degree College at Tehatta

Officer-In-charge
Govt Gen Degree College at Tehatta
Nadia-741160





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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

**Criterion 5- Student Support and Progression** 

5.1 Student Support

5.1.4 Annual Report of the committee mentioning the activities and number of grievances redressed to prove timely redressal of the grievances





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### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

Government General Degree College, Tehatta

Tehatta, Nadia

Report of INTERNAL COMPLAINT COMMITTEE for the Academic Session 2022-23.

Just like the previuos years at the beginning of the session members of the ICC,GGDC, Tehatta participated in the orientation programme organized for the freshers in the College Lecture theatre and the members conducted a session there with the students to discuss and sensitize them on Gender issues, women empowerment, how to report if sexual harrasment happens to anyone. We placed ICC banners, Posters etc inside the campus just like the previous years and distributed awareness leaflets as well. This year we the member of the ICC organized awareness camps reaching out to the students of every individual department of our college. We conducted interactive sessions, heard their perspectives on sexual grievances, gender issues etc.

However,There has not been received any kind of complaints of sexual harrassment or any other such grievance that falls within the ambit of ICC

LizaDuta

Officer-in-charge Govt Gen Degree College, Tehana Nadia-741160

LIZA DUTTA

Officer-in-Charge

CHAIRPERSON

GGDCT

INTERNAL COMPLAINT COMMITTEE

Tehatta, Nadia.

GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Government General Degree College, Tehatta

Tehatta, Nadia

Report of INTERNAL COMPLAINT COMMITTEE for the Academic Session 2021-22.

Just like the previuos years at the beginning of the session members of the ICC,GGDC, Tehatta participated in the orientation programme organized for the freshers in the College Lecture theatre and the members conducted a session there with the students to discuss and sensitize them on Gender issues, women empowerment, how to report if sexual harrasment happens to anyone. We placed ICC banners, Posters etc inside the campus just like the previous years and distributed awareness leaflets as well. Besides, this year we have organized two another awareness camps one is on POSH ACT and Bisakha Guidelines and the other is on Women Reservations Rights where we have invited Smt. Priya TudU, Assistant Professor, Dept of Philosophy, GGDC, Tehatta And Smt. Pallavi Chatterjee, Assistant Professor, Dept of History, GGDC, Tehatta respectively to deliver their talk on these topics.

However,There has not been received any kind of complaints of sexual harrassment or any other such grievance that falls within the ambit of ICC







Officer-in-Charge

CHAIRPERSON

GGDCT

INTERNAL COMPLAINT COMMITTEE

Tehatta, Nadia

GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Annual Report of ICC for the A.Y. 2022-2023 and 2021-2022







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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

Government General Degree College, Tehatta

Tehatta, Nadia

Report of INTERNAL COMPLAINT COMMITTEE for the Academic Session 2020-21.

Due to Covid-19 outbreak and lockdown it could not be possible to organize any awareness programme or any other such things by the ICC,GGDC,Tehatta within the college premises in this academic year. We have not received any complaints either to take steps on.





LIZA DUTTA

CHAIRPERSON

Officer-in-Charge

GGDCT

Tehatta Nadia

INTERNAL COMPLAINT COMMITTEE

GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Government General Degree College, Tehatta

Tehatta, Nadia

Report of INTERNAL COMPLAINT COMMITTEE for the Academic Session 2019-20.

At the very beginning of the session members of the ICC,GGDC, Tehatta participated in the orientation programme organized for the freshers in the College Lecture theatre and the members conducted a session there with the students to discuss and sensitize them on Gender issues. We placed ICC banners, Posters etc inside the campus just like the previous years and distributed awareness leaflets as well. Besides, this year we have organized another awareness camp on Gender Equity and Women Empowerment where we have invited Nitish Ghosh, Assistant Professor, Dept of Bengali, GGDC, Tehatta to deliver a talk on this topic.

However,There has not been received any kind of complaints of sexual harrassment or any other such grievance that falls within the ambit of ICC







LIZA DUTTA

Officer-in-Charge

CHAIRPERSON

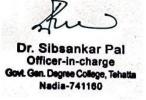
INTERNAL COMPLAINT COMMITTEE

Tehatta, Nadia.

GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Annual Report of ICC for the A.Y. 2020-2021 and 2019-2020







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### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

#### Government General Degree College, Tehatta

Tehatta, Nadia

Report of INTERNAL COMPLAINT COMMITTEE for the Academic Session 2018-19.

As it is known that according to POSH act to form an Internal Complaint Committee of any institution there should have membership of at least 3 or 4 persons of which half the members need to be women; Government General Degree College, Tehatta being a newly established college in its first academic session(2015-16) only one female teaching faculty has been appointed to serve her duty so she becomes the only one there to be the female internal member of ICC and the other internal membership has been given to a male faculty. And that's how ICC of GGDC, TEHATTA has been formed in this academic session of 2018 in the month of February with the Chairperson Smt.Liza Dutta(Assistant Prof. Dept of Philosophy) and the internal member Shri. Saswata Kushari(Assistant Prof. Dept of English). Throughout this academic session of 2018-19 we needed to work on its (committee's) formation further for co-opting the external members. We needed to connect with several persons to seek permission to be join with us as the external members of ICC of our College. Finally at the end of the session we have succeeded to seek permission of three external members; i. Smt Anindita Bissas, Advocate, Tehatta Court. Ii. Smt. Gargi Sengupta, Teacher in Charge, Chapra Bangaljhi College, iii.Smt. Mahananda Basu, Social activist, Nadia. and that's how in this academic session basically the formation process of ICC, GGDC, TEHATTA has been done in this manner.

And however, there has not been received any complaint of sexual harassment or anything else that fall within the ambit of ICC, but the committee is always committed to ensure that anybody's such kind of grievance never gets compromised.







LIZA DUTTA
CHAIRPERSON

Officer-in-Charge C

GGDCT INTERNAL COMPLAINT COMMITTEE

Tehatta, Nadia. GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

#### **Annual Report of Internal Complaints Committee**

Date: 10.12.2018

The undersigned is pleased to announce the formation of the Internal Complaints Committee (ICC) in keeping with the Supreme Court of India's guidline, also known as Visakha Guidelines (1997), and the sexual harassment of women at Workplace Act, 2013 for building a mechanism of prevention and redressal of sexual harassment at workplace. The members of the committee are:

- 1. Smt. Liza Dutta, Chairperson and Internal member.
- 2. Sri Saswata Kusari. Internal member.
- 3. Smt. Anindita Biswas, Advocate, Tehatta Court, External Member
- Smt./Dr. Gargi Sengupta, Teacher-in-Charge, Chapra Bangaljhi Mahavidyalaya. External Member
- Smt. Mahananda Basu, Eminent Social Worker and Human Rights Activist, External Member.

The committee intends to organise events/workshops/seminars etc. to raise awareness about sexual harassment at workplace in near future as well.



LizaDuta

Smt. Liza Dutta
Chairperson,
ICC

Govt. General Degree College, Tehatta.

Annual Report of ICC for the A.Y. 2018-2019





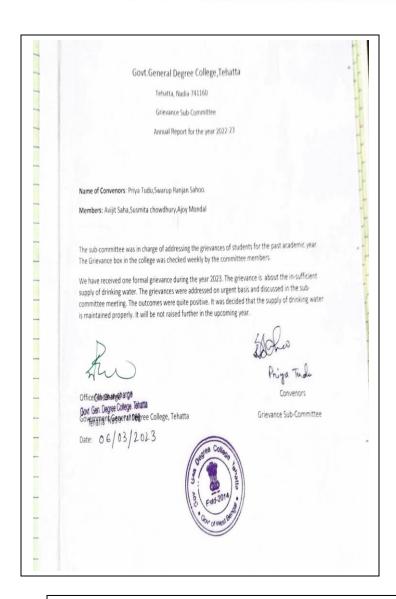


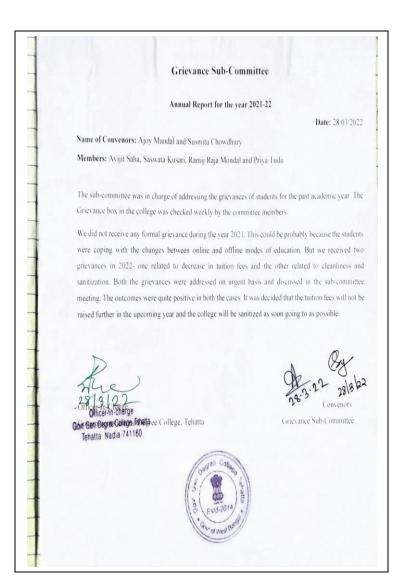
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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

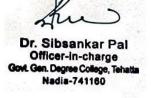
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Annual Report of Grievance Redressal for the A.Y. 2022-2023 and 2021-2022





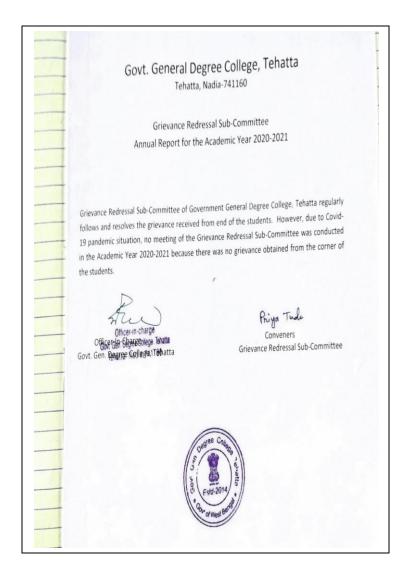


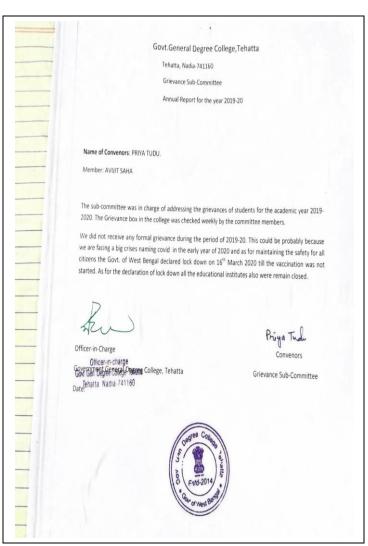
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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

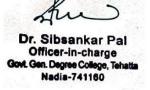
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Annual Report of Grievance Redressal for the A.Y. 2020-2021 and 2019-2020







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## GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

#### **Government General Degree College, Tehatta**

Tehatta, Nadia-741160

**Grievance Redressal Sub-Committee** 

#### Annual Report for the Academic Year 2018-2019

The Grievance Redressal Sub-Committee wishes to submit before the TCS that in this academic session that is 2018-2019 this sub-committee has been reformed on 20/07/2018 with Prof. Pritin Dutta and Prof. Liza Dutta as joint convenors. Although there has not been received any complaint of sexual harassment or anything else that fall within the ambit of the sub-committee, but the sub-committee is always committed to ensure that anybody's grievance never gets compromised. And that is why we have maintained periodical monitoring throughout the session. In the previous academic session 'A Grievance Complaint Box' has been placed in the college premise as we have committed to this earlier. The sub-committee is also planning to arrange some sensitization programme on this in collaboration of the ICC (Internal Complaint Committee) of our college.



Officer-In-Charge Govt. Gen. Degree College, Tehatta





Joint Convenors Grievance Redressal Sub-Committee Govt. Gen. Degree College, Tehatta



Annual Report of Grievance Redressal for the A.Y. 2018-2019





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### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

#### Government General Degree College, Tehatta

Tehatta, Nadia-741160

Annual Report of ANTI-RAGGING Sub-Committee for the Academic Year 2022-2023

The Anti-Ragging Sub-Committee of Government General Degree College, Tehatta for the academic year 2022-2023 was formed with Dr. Ramij Raja Mondal and Smt. Pallabi Chatterjee as the Convenors and Shri Sanjoy Satpati and Shri Gopal Mondal as the members. As it is directed in the UGC regulation to take an ANTI-RAGGING AFFIDAVIT from each student mandatorily signed by him/her and his/her guardian at the time of admission. So we, the convenors and the members of this sub-committee directed each student to submit Anti-Ragging Affidavit duly signed by him/her and his/her guardian and we collect the affidavits from them. Besides this throughout the year we have organized different awareness camps and lectures to aware them about the effects of ragging and to refrain them from any sort of ragging. We have placed banners and posters inside the college campus. No complaint was lodged in this academic year to take steps on.



Officer-In-Charge Govt. General Degree College, Tehatta



Convenors

Anti-Ragging Sub-Committee

Govt. General Degree College, Tehatta



#### Government General Degree College, Tehatta

Tehatta, Nadia-741160

Annual Report of ANTI-RAGGING Sub-Committee for the Academic Year 2021-2022

The Anti-Ragging Sub-Committee of Government General Degree College, Tehatta for the academic year 2021-2022 was formed with Shri Avijit Saha and Smt. Pallabi Chatterjee as the Convenors and Shri Sanjoy Satpati and Shri Gopal Mondal as the members. As it is directed in the UGC regulation to take an ANTI-RAGGING AFFIDAVIT from each student mandatorily signed by him/her and his/her guardian at the time of admission. So we, the convenors and the members of this sub-committee directed each student to submit Anti-Ragging Affidavit duly signed by him/her and his/her guardian and we collect the affidavits from them. Besides this throughout the year we have organized different awareness camps and lectures to aware them about the effects of ragging and to refrain them from any sort of ragging. We have placed banners and posters inside the college campus. No complaint was lodged in this academic year to take steps on.



Officer-In-Charge Govt. General Degree College, Tehatta

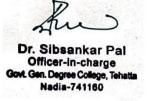


Convenors
Anti-Ragging Sub-Committee
Govt. General Degree College, Tehatta



Annual Report of Anti-Ragging Sub-Committee for the A.Y. 2022-2023 and 2021-2022







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### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

### Government General Degree College, Tehatta

Tehatta, Nadia-741160

Annual Report of ANTI-RAGGING Sub-Committee for the Academic Year 2020-2021

The Anti-Ragging Sub-Committee of Government General Degree College, Tehatta for the academic year 2020-2021 is the extension of the same sub-committee which was formed in the previous academic year 2019-2020 with Shri Avijit saha as the Convenor and Shri Sanjoy Satpati as the member. Due to Covid-19 pandemic the college was remain closed throughout the academic year and teaching learning was done through online mode. During the online class we made aware our students about the bad effects of ragging and no complaint was lodged by any learner throughout this academic year.



Officer-in-Charge Govt. General Degree College, Tehatta Ariot Sala

Convenor
Anti-Ragging Sub-Committee
Govt. General Degree College, Tehatta



### Government General Degree College, Tehatta

Tehatta, Nadia-741160

Annual Report of ANTI-RAGGING Sub-Committee for the Academic Year 2019-2020

The Anti-Ragging Sub-Committee of Government General Degree College, Tehatta for the academic year 2019-2020 was formed with Shri Avijit saha as the Convenor and Shri Sanjoy Satpati and Smt. Aleya Mousami Sultana as the members. Since it is instructed in the UGC regulation to take an ANTI-RAGGING AFFIDAVIT from each student mandatorily signed by him/her and his/her guardian at the time of admission. So we, the convenor and the members of this sub-committee directed each student to submit Anti-Ragging Affidavit duly signed by him/her and his/her guardian and we collect the affidavits from them. Besides this throughout the year we have organized different awareness camps and lectures to aware them about the effects of ragging and to refrain them from sort of ragging. We have placed banners and posters inside the college campus. No complaint was registered to take steps on.



Officer-in-Charge Govt. General Degree College, Tehatta



Convenor

Anti-Ragging Sub-Committee

Govt. General Degree College, Tehatta



Annual Report of Anti-Ragging Sub-Committee for the A.Y. 2020-2021 and 2019-2020







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### GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA

Tehatta, Nadia, Pin-741160

#### **Government General Degree College, Tehatta**

Tehatta, Nadia

Annual Report of ANTI-RAGGING Sub- Committee for the Academic Year 2018-19

The Anti- Ragging Sub- Committee of Government General Degree College, Tehatta for this academic year 2018-19 has been formed with Smt. Liza Dutta as the Convenor and Shri Avijit Saha and Md. Najir Hossain as the members. In the beginning of the session as it is instructed in the UGC regulation to take an ANTI-RAGGING AFIDAVIT from each and every student mandatorily signed by themselves his or her guardian at the time of admission, hence this big task has been done successfully by the members . Besides throughout the year we have organized different awareness camps and lectures to aware them about the effects of ragging and to refrain them from doing it. We have placed banners and posters inside the campus. There has not been any such complaint registered to take steps on.

Officer-in-charge Govt.Gen.Degree College, Tehatian Nadia-741160

Officer-In-Charge Govt. General Degree College, Tehatta LizaDuta

Convenor Anti-Ragging Sub-Committee Govt. General Degree College, Tehatta



Annual Report of Anti-Ragging Sub-Committee for the A.Y. 2018-2019



